STARFLEET Marine Corps

Battalion Report Form v4

Battalion:

Reporting month:

\*\*REPORTING OFFICER\*\*

Reporting officer:

E-mail

\*\*OFFICER-IN-CHARGE INFORMATION\*\*

Battalion OIC (name and rank):

Battalion OIC e-mail:

Battalion DOIC (name and rank):

Battalion DOIC e-mail:

\*\*BATTALION UNIT DATA\*\*

 Units reporting:

 Units NOT reporting:

\*\*PERSONNEL DATA\*\*

 Battalion strength (active/reserve):

 Battalion roster (Rank, Lname, Fname, SCC, Join date, EXP date, A, or R):

 Changes to roster:

 Recruited (Rank, Lname, Fname, SCC, Join date, EXP date, A, or R):

 Discharged (Rank, Lname, Fname, SCC, Join date, EXP date, A, or R):

 Changes in MSG Leadership:

 Awards issued:

 Awards requested:

 Awards denied:

\*\*BATTALION MISSION DATA\*\*

 Summary of activities:

 Summary of SFMC Challenges:

\*\*COMMENTS/PROBLEMS/SUGGESTIONS\*\*

 Comments/Problems/Suggestions:

 Actions taken to rectify: